



st.michael's printshop

Job Title: Part-Time Studio Assistant
Organization: St. Michael's Printshop
Location: St. John's, Newfoundland & Labrador

Posting Date: May 28th 2021

Closing Date: June 6th 2021

Wage: \$15 per hour

Hours: 17 hrs per week for 16 weeks

Position Time Frame: June 14th 2021- October 2nd 2021

St. Michael's Printshop (SMP) exists to develop and grow printmaking as a participatory and accessible art form. SMP provides the facilities and opportunity for visual artists from across the province, Canada, and internationally, as well as for its local community, to learn and engage in the art of printmaking. One of the province's few artist-run centres and the only artist-run printmaking studio, SMP promotes and continues to push the boundaries of printmaking as a contemporary art form. SMP provides space and specialized equipment for artists to work, educational opportunities through scholarships and workshops, and residencies through its visiting artist program.

This summer St Michael's Printshop is looking to hire a student or young person (under 30 years of age, see Canada Summer Jobs eligibility below) as a Part-Time Studio Assistant. The Part-Time Studio Assistant will perform professional and technical work involving the day-to-day operation of the print studio (including COVID-19 related health and safety protocols, printshop orientations, general maintenance, and working with/assisting artist and renters), community outreach (by working collaboratively with the ED, staff, board, and members to maintain and build relationship with community partners through events and workshops).

The Studio Assistant will be working closely with our Executive Director and Admin Assistant. This position requires the candidate to be physically present in the printshop. All advisories from Provincial Government Health Agencies will be closely followed to ensure the safety of all staff and the printshop is committed to any flexibility needed for personal safety of our new hires.



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Qualifications:

- The ideal candidate will have a BFA with a focus in printmaking or equivalent experience in printmaking. SMP provides facilities for Intaglio, relief, lithography, monoprint, and screenprinting. Ideally the applicant will be fluent in at least two of the above mentioned processes.
- Experience working with the public and strong communication skills. This job entails working with visiting artists and members of the printshop so good interpersonal skills are an asset.
- Ability to work independently and take initiative with regards to maintenance of the shop.
- Any previous light construction or building experience is an asset but is not required.

Eligibility (this is a Canada Summer Jobs funded position, below are their requirements for eligibility)

- Is a student or young person under 30 years of age
- Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*
- International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents.

Application must include:

- A cover letter outlining highlighted experience, interest, and skills relevant to the position.
- Current CV
- Names of 2 references with contact information provided

Please submit **all** application documents by **11:59pm NL time on June 6th, as a single PDF** to Christeen Francis, Executive Director, via the St. Michael's Printshop email: **stmichaelsprintshop@gmail.com**

Subject line:

Your name_ StudioAssistant_Application 2021

We appreciate your time and will have our applications reviewed in a timely manner after the call for applications has closed.

Sincerely,

Christeen Francis – Executive Director of St.Michael's Printshop