



st.michael's printshop

Job Title : Web Designer
Organization : St. Michael's Printshop
Location : St. John's, Newfoundland & Labrador

Posting Date: May 7th 2021

Closing Date: May 17th 2021

Wage: \$16 per hour

Hours: 34 hrs per week for 8 weeks

Position Time Frame: May 25th 2021 - August 28th 2021

Program Stream: Student Summer Employment Program – Post-Secondary (SSEP-PS)

St. Michael's Printshop (SMP) exists to develop and grow printmaking as a participatory and accessible art form. SMP provides the facilities and opportunity for visual artists from across the province, Canada, and internationally, as well as for its local community, to learn and engage in the art of printmaking. One of the province's few artist-run centres and the only artist-run printmaking studio, SMP promotes and continues to push the boundaries of printmaking as a contemporary art form. SMP provides space and specialized equipment for artists to work, educational opportunities through scholarships and workshops, and residencies through its visiting artist program.

This summer St Michael's Printshop is looking to hire a student or young person (under 30 years of age, see Canada Summer Jobs eligibility below) to migrate our website to a new wordpress theme or another platform and design the new site. St. Michael's Printshop is seeking a motivated, dynamic, individual with experience in web design, wordpress, and some coding knowledge.

The web designer will be working closely with our Executive Director and Communications and Admin Assistant online and in person (Zoom, Skype, etc.). We prefer someone who can be physically present in the printshop, but we can explore remote options if the candidate requests. Please specify this in the cover letter. All advisories from Provincial Government Health Agencies will be closely followed to ensure the safety of all staff and the printshop is committed to any flexibility needed for personal safety of our new hires.



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Qualifications:

- Foundational knowledge or interest in the NL arts community
- Working knowledge of Wordpress, and web programming

Eligibility (this is a Canada Summer Jobs funded position, below are their requirements for eligibility)

- Is a student or young person under 30 years of age
- Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*
- International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents.

Application must include:

- A cover letter outlining highlighted experience, interest, and skills relevant to the position.
- Current CV
- Names of 2 references with contact information provided

Please submit **all** application documents by **11:59pm NL time on May 17th, as a single PDF** to Christeen Francis, Executive Director, via the St. Michael's Printshop email: **stmichaelsprintshop@gmail.com**

Subject line:

Your name_ WebDesigner_Application 2021

We appreciate your time and will have our applications reviewed in a timely manner after the call for applications has closed.

Sincerely,

Christeen Francis – Executive Director of St.Michael's Printshop